
D Reporting requirements compiled by a leading national retailer

Table D.1 **Statutory authority notifiable incidents matrix (state and territory specific)**

Serious Injury 'An incident in the Workplace which results in:

NSW	<ul style="list-style-type: none">• An injury resulting in person being killed;• the amputation of a limb;• the placing of a person on a life support system;• any event listed below that presents an immediate threat to life:<ul style="list-style-type: none">– unconsciousness of a person caused by impact of physical force, exposure to hazardous substances, electric shock or lack of oxygen;– major damage to any plant, equipment, building or structure;– an uncontrolled explosion or fire;– an uncontrolled escape of gas, dangerous goods or steam;– imminent risk of explosion or fire;– imminent risk of an escape of gas, dangerous goods or steam;– a spill or incident resulting in exposure or potential exposure of a person to a notifiable or prohibited carcinogenic substance;– entrapment of a person in a confined space;– collapse of an excavation;– entrapment of a person in machinery;– serious burns to a person.
Vic	<ul style="list-style-type: none">• The death of any person;• a person requiring medical treatment within 48 hours of exposure to a substance;• a person requiring immediate treatment as an in-patient in a hospital;• a person requiring immediate medical treatment for:<ul style="list-style-type: none">– the amputation of any part of his or her body;– a serious head injury;– a serious eye injury;– the separation of his or her skin from underlying tissue;– electric shock;– a spinal injury;– the loss of a bodily function;– serious lacerations.
Qld	<ul style="list-style-type: none">• Serious bodily injury;• work caused illness;• serious electrical incident;• serious injury at a LPG storage facility (over 2000L bulk or 1000L/530Kg bottled).

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Table D.1 (continued)

Serious Injury 'An incident in the Workplace which results in:

- Qld
- A serious bodily injury means:
 - the injured person's death;
 - the loss of a distinct part of an organ of the injured person's body;
 - the injured person to be absent from the person's voluntary or paid employment for more than 4 days/shifts (only to be reported once it is known to be 4 days/ shifts).
 - A work caused illness means:
 - illness contracted to which work, a workplace, a workplace activity or specified high risk plant was a contributing factor;
 - the recurrence, aggravation, acceleration, exacerbation or deterioration in a person of an existing illness if work, a workplace, a workplace activity or specified high risk plant was a significant contributing factor to the recurrence, aggravation, acceleration, exacerbation or deterioration.
 - A serious electrical incident is an incident involving electrical equipment if:
 - a person is killed by electricity;
 - a person receives a shock or injury from electricity, and is treated for the shock or injury by a doctor;
 - a person receives a shock or injury from electricity at high voltage, whether or not the person is treated by a doctor.
 - A serious injury at a LPG Storage facility is defined as:
 - involving death of a person;
 - involving injury to a person requiring medical treatment.
- SA
- A work related injury that causes death;
 - a work related injury that has acute symptoms associated with exposure to a substance at work;
 - a work related injury that requires treatment as an in-patient at a hospital immediately after the injury.
- WA
- Fracture of the skull, spine or pelvis;
 - fracture of any bone in the arm, other than in the wrists or hand; in the leg, other than a bone in the ankle or foot;
 - amputation of an arm, a hand, finger, joint, leg, foot, toe or toe joint;
 - the loss of sight of an eye;
 - any other injury which, in the opinion of a medical practitioner, is likely to prevent the employee from being able to work within 10 days of the day on which the injury occurred.
 - The kinds of diseases to an employee which must be notified are:
 - infectious diseases: tuberculosis, viral hepatitis, legionnaire's disease and HIV where these diseases are contracted during work.
 - Occupational Zoonoses: Q fever, anthrax, leptospiroses and brucellosis where these diseases are contracted during work involving the handling of, or contact with, animals, animal hides, skins, wool, hair, carcasses or animal waste products.
 - Electric shocks from a mains source: *Electricity (Licensing) Regulations 1991 (WA)*.
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Table D.1 (continued)

<i>Serious Injury 'An incident in the Workplace which results in:</i>	
WA	<ul style="list-style-type: none"> • The regulation requires that all electric shocks, incidents and accidents, irrespective of their seriousness, must be reported to: <ul style="list-style-type: none"> – the employer (if relevant); and the relevant network operator (supply authority). If the person making the report cannot identify the network operator, the fact must be reported to Energy Safety. • When the incident is reported to the employer, the employer is also required to report the occurrence to the relevant network operator (or Energy Safety if the network operator cannot be identified).
Tas	<ul style="list-style-type: none"> • A person is killed or suffers serious bodily injury or illness.
NT	<ul style="list-style-type: none"> • Causing the death of a person ; • causing or, on the basis of medical advice, appears likely to cause a worker to be absent from work for 5 or more working days; • where a worker receives an electric shock; • where a worker is injured and admitted to hospital as an in-patient following exposure to a hazardous substance.
ACT	<ul style="list-style-type: none"> • Death of, or serious personal injury to, anyone.

Source: Information provided by a leading Australian retailer (2009, unpublished).

Table D.2 **Statutory authority notifiable incidents matrix (state and territory specific) developed by a leading Australian retailer: dangerous occurrences**

<i>Dangerous Occurrence 'An incident in the Workplace which results in:</i>	
NSW	<ul style="list-style-type: none"> • Damage to any plant, equipment, building or structure or other thing that impedes safe operation; • an uncontrolled explosion or fire; • an uncontrolled escape of gas, dangerous goods or steam; • a spill or incident resulting in exposure or potential exposure of a person to a notifiable or prohibited carcinogenic substance; • removal of workers from lead risk work; • exposure to bodily fluids that presents a risk of blood-borne diseases; • the use or threatened use of a weapon that involves a risk of serious injury to, or illness of, a person; • a robbery that involves a risk of serious injury to, or illness of, a person; • electric shock that involves a risk of serious injury to a person; • any other incident that involves a risk of: <ul style="list-style-type: none"> – explosion or fire – escape of gas, dangerous goods or steam – serious injury to, or illness of, a person – substantial property damage.

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Table D.2 (continued)

<i>Dangerous Occurrence 'An incident in the Workplace which results in:</i>	
Vic	<ul style="list-style-type: none"> • overturning, failure or malfunction of, or damage to, any item of Plant listed in Schedule 2 of the <i>Occupational Health & Safety (Plant) Regulations 1995</i> (Vic): <ul style="list-style-type: none"> – boilers; – pressure vessels; – tower cranes; – lifts; – amusement structures; – concrete placing units; – mobile cranes. • the collapse or failure of an excavation or of any shoring supporting an excavation; • the collapse or partial collapse of any part of a building or structure; • an implosion, explosion or fire; • the escape, spillage or leakage of any substance in excess of 200 litres including Dangerous Goods as defined in the <i>Dangerous Goods Act 1985</i> (Vic); • the fall or release from a height of any plant, substance or object.
Qld	<ul style="list-style-type: none"> • a dangerous event; • dangerous electrical incident; • dangerous occurrence at any LPG storage facility; • a dangerous event means: <ul style="list-style-type: none"> – an event caused by specified high risk plant; • The event involves or could have involved exposure of persons to risk to their health and safety because of: <ul style="list-style-type: none"> – the collapse, overturning, failure or malfunction of, or damage to, an item of specified high risk plant; – collapse or failure of an excavation or of any shoring supporting an excavation; – damage to any load bearing member of, or the failure of any brake, steering device or other control device of, a crane, hoist, conveyor, lift or escalator; – implosion, explosion or fire; – escape, spillage or leakage of any hazardous material or dangerous goods; – fall or release from a height of any plant, substance or object; – damage to a boiler, pressure vessel or refrigeration plant; – uncontrolled explosion, fire or escape of gas or steam. • Dangerous Electrical incident means: <ul style="list-style-type: none"> – the coming into existence of circumstances in which a person is not electrically safe, involving high voltage electrical equipment; – the coming into existence of the following circumstances, if a person had been at a particular place at a particular time, the person would not have been electrically safe; – an event that involves electrical equipment and in which significant property damage is caused directly by electricity or originates from electricity; – performance of electrical work by a person not authorised under an electrical work licence to perform the work; – performance of electrical work by a person if, as a result of the work, a person or property is not electrically safe.

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Table D.2 (continued)

<i>Dangerous Occurrence 'An incident in the Workplace which results in:</i>	
Qld	<ul style="list-style-type: none"> • Dangerous Occurrence at any LPG storage facility means: <ul style="list-style-type: none"> – an uncontrolled oil or gas leak by emergency services; – an incident involving damage to property that substantially increases the risk of damage to plant or equipment or injury to persons.
SA	<ul style="list-style-type: none"> • Where there is an immediate and significant risk to any person in, or near the relevant place, or who could have been in, on or near the relevant place (whether or not a work related injury occurs). • That is attributable to any of the following: <ul style="list-style-type: none"> – the collapse, overturning or failure of the load bearing part of a scaffolding, lift, crane, hoist or mine-winding equipment; – damage to, or malfunction of, other major plant; – the unintended collapse or failure of an excavation that is more than 1.5 metres deep or of any shoring; – the unintended collapse or partial collapse of a building or structure under construction, reconstruction, alteration, repair or demolition; – the unintended collapse or partial collapse of the floor, wall or ceiling of a building being used as a workplace; – an uncontrolled explosion, fire or escape of any gas, hazardous substance or steam; – the unintended ignition or explosion of explosives; – an electrical short-circuit, malfunction or explosion; – an unintended event involving a flood of water, rockburst, rock fall, or a collapse of ground; – an incident where breathing apparatus intended to permit the user to breathe independently of the surrounding atmosphere malfunctions in such a way that the wearer is deprived of breathing air or exposed to an atmospheric contaminant to an extent that may endanger health; – any other unintended or uncontrolled incident or event arising from operations carried on at a workplace.
WA	<ul style="list-style-type: none"> • None listed.
Tas	<ul style="list-style-type: none"> • An accidental explosion of gas, dust or explosive material; • an incident involving a high probability of severe electrical shock; • a fire in confined space including underground; • a serious fire, other than a bush fire, requiring the attention of a trained fire fighting team; • an interference with, or obstruction of the use of, a sole emergency egress from an area in which a person is required to work; • an accident or incident involving a mine winder or shaft, including a serious mine winder overwind; • any uncontrolled escape of high pressure oil or water; • the tripping over of self propelled mobile plant; • an accident involving the failure of loading bearing or pressure retaining components of registered plant; • any other type of incident of which an inspector has specifically requested notification.

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Table D.2 (continued)

Dangerous Occurrence 'An incident in the Workplace which results in:

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| NT | <ul style="list-style-type: none">• Where a person, other than a worker, is injured as a result of a workplace activity or by designated plant;• involving the collapse, overturning or failure of a load bearing part of a lift, crane, hoist, lifting gear or scaffolding;• involving the failure of pressure equipment;• involving the collapse of shoring or an excavation which is more than 1.5 metres deep;• involving the unplanned collapse of a building or structure or part of a building or structure;• involving an explosion or fire that results in designated plant being inoperative, or normal work being suspended, for more than 24 hours;• involving an unplanned contact between plant and a live electrical conductor;• involving a malfunction or failure of personal protective equipment which effects the health and safety of a person. |
| ACT | <ul style="list-style-type: none">• Damage to a boiler, pressure vessel, plant, equipment or other thing that endangers or is likely to endanger the health or safety of people at a workplace;• damage to, or failure of, a load-bearing member or control device of a crane, hoist, conveyor, lift escalator, moving walk, plant, scaffolding, gear, amusement device or public stand;• an uncontrolled fire, explosion, or escape of gas, a dangerous substance as defined in the <i>Dangerous Substances Act 2004 (ACT)</i> or steam;• substantial damage to property. |
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Source: Information provided by a leading Australian retailer (2009, unpublished).