

## PART I

**ALL AGENCIES ARE REQUESTED TO COMPLETE PART I.**

**If you cannot answer a question, please indicate whether the question is NOT APPLICABLE or if INFORMATION IS NOT AVAILABLE.**

### Section 1: Contact details

1.1	Agency	Australian Dried Fruits Board				
1.2	Reporting and financial arrangements are governed by: (Please indicate with a 'X' whether one or more of the following Acts apply)					
	<i>Financial Management and Accountability Act 1997</i>	<table style="border-collapse: collapse; margin-left: auto; margin-right: auto;"> <tr> <td style="border: 1px solid black; padding: 2px 10px;">YES</td> <td style="border: 1px solid black; padding: 2px 10px;">NO</td> </tr> </table>	YES	NO		
YES	NO					
	<i>Commonwealth Authorities and Companies Act 1997</i>	<table style="border-collapse: collapse; margin-left: auto; margin-right: auto;"> <tr> <td style="border: 1px solid black; padding: 2px 10px;">YES</td> <td style="border: 1px solid black; padding: 2px 10px;">NO</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px 10px;">Yes</td> <td style="border: 1px solid black; padding: 2px 10px;"></td> </tr> </table>	YES	NO	Yes	
YES	NO					
Yes						
	Other	Australian Horticultural Corporation Act				
1.3	Contact Officer	Ross Skinner				
	Position	General Manager				
	Phone	03 50221363				
	Fax	03 50221873				
	Email	<a href="mailto:adfb@mildura.net.au">adfb@mildura.net.au</a>				
	Address	Box 5042 Mildura, Victoria, 3502				

**This section asks about your agency's total revenues, charges and expenses. All agencies should complete this section, whether or not you consider you undertake cost recovery.**

**Section 2: Agency revenues, charges and expenses**

(Please indicate with a 'X' which response applies)

2.1 Has your agency charged any cost recovery fees, levies or other charges in the last five financial years?

YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/> No

*Relevant charges include any fees, levies, taxes (including some customs and excise duties earmarked for specific purposes) or other charges which arise from the services, programs or business activities of your agency, and which are collected by your agency or by another agency on your behalf. For example, application fees, processing charges, consultancy fees, publication sales, special industry duties, excises or levies other than general taxation.*

2.2 Were any of the appropriations allocated to your agency in the last five financial years linked (hypothecated) to revenue collected from fees, levies or charges (for example, levies paid to the Consolidated Revenue Fund but earmarked for allocation to your portfolio)? (Whether the revenue was collected by your agency or by another agency on your behalf).

YES	NO
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>

2.3 Has your agency considered introducing any cost recovery arrangements in the past that were not implemented?  
(Please attach any relevant reviews, analysis or other information.)

YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/> No

2.4 Is your agency considering introducing any cost recovery arrangements in the future?  
(Please attach any relevant reviews, analysis or other information.)

YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/> No

**If you answered NO to questions 2.1 and 2.2, you need not answer any further questions. Thank you for your cooperation. Please return the questionnaire to the Commission (see front sheet for instructions).**

**If you answered YES to EITHER question 2.1 OR question 2.2 OR both, please complete section 3 below, and Part II on the following worksheet.**

**Section 3: Agency revenues and expenses**

3.1 Does your agency classify revenues and expenses as agency and administered?

*Agency revenues and expenses are those controlled by the department/agency (for example, employee and administrative expenses). Administered revenues and expenses are those which are controlled by Government and managed or oversighted by the department/agency on behalf of the Government (for example, social security payments).*

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

**If your agency classifies revenues and expenses as 'agency' and 'administered' then please fill in both tables below. If your agency does not classify revenues and expenses as 'agency' and 'administered' then please put all revenues and expenses in the 'agency' table below.**

<b>AGENCY revenues and expenses (Please use \$'000)</b>					
	1995-96	1996-97	1997-98	1998-99	1999-2000
<b>Agency revenue from cost recovery (a)</b>					
3.2 Cost recovery revenue retained by your agency					
3.3 Cost recovery revenue paid to CRF and appropriated to your agency (or another agency for a specific purpose (ie. annotated, hypothecated or earmarked revenues)	596	552	362	351	218
3.4 Cost recovery revenue paid to CRF and not specifically appropriated to your agency (or another agency)					
<b>3.5 Total agency revenue from cost recovery</b>	<b>596</b>	<b>552</b>	<b>362</b>	<b>351</b>	<b>218</b>
<b>Agency revenue from other sources</b>					
3.6 Other appropriations					
3.7 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)	362	370	354	245	163
<b>3.8 Total agency revenue from other sources</b>	<b>362</b>	<b>370</b>	<b>354</b>	<b>245</b>	<b>163</b>
<b>3.9 Total agency revenue</b>	<b>958</b>	<b>922</b>	<b>716</b>	<b>596</b>	<b>381</b>
<b>3.10 Total agency expenses</b>	<b>807</b>	<b>1088</b>	<b>717</b>	<b>872</b>	<b>304</b>

**CRF Consolidated Revenue Fund**  
(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your agency and which is paid to your agency to another agency or to the Consolidated Revenue Fund.

**ADMINISTERED revenues and expenses (Please use \$'000)**

	1995-96	1996-97	1997-98	1998-99	1999-2000
<b>Administered revenue from cost recovery (a)</b>					
3.11 Cost recovery revenue retained by your agency					
3.12 Cost recovery revenue paid to CRF and appropriated to your agency (or another agency for a specific purpose (ie. annotated,					
3.13 Cost recovery revenue paid to CRF and not specifically appropriated to your agency (or another agency)					
<b>3.14 Total administered revenue from cost recovery</b>	0	0	0	0	0
<b>Administered revenue from other sources</b>					
3.15 Other appropriations					
3.16 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)					
<b>3.17 Total administered revenue from other sources</b>	0	0	0	0	0
<b>3.18 Total administered revenue</b>	0	0	0	0	0
<b>3.19 Total administered expenses</b>					

**CRF Consolidated Revenue Fund**

(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your agency and which is paid to your agency to another agency or to the Consolidated Revenue Fund.

**End of Part I. Please complete Part II, which is on a separate worksheet.**

**PART II**

**If your agency operated any cost recovery arrangements in 1999-2000, please complete this part. Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.**

**PART II(a)**

Name of sub-unit, agency, program or activity, output or outcome

**Section 4: Cost recovery arrangements in 1999-2000**

Descriptive material	
4.1	Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc) <input type="text" value="Charge on dried grapes sales."/>
4.2	Basic description of arrangements: (Please attach any relevant documents.) <input type="text" value="Receipt of domestic levies and export charges, pursuant to Section 8A of the Horticultural Levy Act 1987 and Section 8A of the Horticultural Export Charge Act 1987 (Commonwealth Acts)."/>
4.3	Who pays the cost recovery charges? <input type="text" value="Australian Dried Fruits Board"/>
4.4	Who benefits from the program or activity, output or outcome? <input type="text" value="Australian dried fruits producers"/>
4.5	Do you attempt to measure these benefits? If YES, how? <input type="text" value="Yes. Comparison with performance indicators."/>
4.6	Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe) <input type="text" value="No."/>
4.7	When was this cost recovery arrangement introduced? <input type="text" value="1987"/>

**PART II(b)**

Name of sub-unit, agency, program or activity, output or outcome Australian Dried Fruits Board

**Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)**  
**(Please use \$'000)**

**Program or activity, output or outcome revenues**

4.8	Cost recovery revenue paid to CRF earmarked for appropriation to same agency	\$	218		
4.9	Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	0		
4.10	Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	0		
4.11	Cost recovery revenue paid to CRF (subtotal)	\$	218		
4.12	Cost recovery not paid into CRF	\$	0		
4.13	Total cost recovery revenue	\$	218		
4.14	Appropriations not related to cost recovery			\$	164
4.15	Other sources (please specify)			\$	0
<b>4.16</b>	<b>Total program or activity, output or outcome revenues</b>			\$	<b>382</b>

**Program or activity, output or outcome expenses**

4.17	Direct expenses	\$	301
4.18	Indirect expenses (including corporate overheads)	\$	2
4.19	Third party expenses (a)	\$	0
4.20	<b>Total program or activity, output or outcome expenses</b>	\$	<b>303</b>

**Administration costs**

4.21	What costs are associated with administering the cost recovery arrangements?	\$	1
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CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or activity a their costs are being recovered as part of the cost recovery arrangements.

## PART II(c)

Name of sub-unit, agency, program or activity, output or outcome Australian Dried Fruits Board

### **Section 5: Institutional arrangements**

5.1 What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.)

	As detailed in Section 7 of the Australian Horticultural Corporation Act 1987 (AHC Act) the objectives of the AHC are: - The principal object of the establishment of the Corporation is to assist Australian horticultural industries to achieve their full potential in overseas
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5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)

Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	Receipt of domestic levies and export charges, pursuant to Section 8A of the Horticultural Levy Act 1987 and Section 8A of the Horticultural Export Charge Act 1987 (Commonwealth Acts). Primary Industries (Excise) Levies Act, 1999.
Subordinate legislation (eg. regulations, standards)	
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	
Voluntary arrangements (eg. codes of practice)	
Other	

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

Commonwealth government (DOFA etc)	?
Other governments (state, territory, local)	
Industry	Australian Dried Fruits Association.
Consumers	
Other	



<p>5.4 What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)</p>	<p>?</p>					
<p>5.5 Which agency is responsible for the following activities? (Please name relevant agency)</p> <p>Policy setting</p> <p>Price setting</p> <p>Administration</p> <p>Revenue collection</p>	<table border="1"> <tr><td>AFFA</td></tr> <tr><td>AFFA</td></tr> <tr><td>AFFA</td></tr> <tr><td>AFFA</td></tr> </table>	AFFA	AFFA	AFFA	AFFA	
AFFA						
AFFA						
AFFA						
AFFA						
<p>5.6 Is there any ongoing consultation about these cost recovery arrangements? With whom? (Please name relevant bodies.)</p> <p>Commonwealth government (DOFA etc)</p> <p>Other governments (state, territory, local)</p> <p>Industry</p> <p>Consumers</p> <p>Other</p>	<table border="1"> <tr><td>AFFA</td></tr> <tr><td></td></tr> <tr><td>Australian Dried Fruits Association</td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	AFFA		Australian Dried Fruits Association		
AFFA						
Australian Dried Fruits Association						
<p>5.7 Please describe these consultation arrangements.</p>	<p>The industry representative body ADFA approves the levy at its annual general meeting and this is submitted in compliance with guidelines for the approval of</p>					
<p>5.8 Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)</p>	<p>No</p>					

**PART II(d)**

Name of sub-unit, agency, program or activity, output or outcome

Australian Dried Fruits Board

**Section 6: Price setting arrangements**

6.1 How are these cost recovery charges determined? (Please attach any relevant documents)

(i) How are charges set? (eg. by formula in legislation or based on 'market prices')	The ADFB Board calculates the levy required to deliver the programs. The ADFB recommends the levy to the industry representative body ADFA that considers the levy at its annual general meeting and this is submitted in
(ii) Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets)	They are related to the costs of the ADFB programs.

6.2 If charges are directly related to the costs of particular activities, outputs or outcomes:

(i) What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads)	Direct and indirect costs
(ii) What proportion of these costs do charges aim to recover? (%)	Approximately 100%
(iii) Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets)	Yes.
(iv) If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost)	Deprival.
(v) Do charges include a user cost of capital?	No.
(vi) If 'YES' to (iv), how is it calculated?	
(vii) Do charges include return on assets? (eg. profit)	No.
(viii) If 'YES' to (vii), on what basis?	
(ix) Do charges discriminate between types of users?	No.
(x) If 'YES' to (ix), on what basis?	

(xi)	Do charges allow for access and equity considerations (eg. waivers, discounts)?	One charge for all.
(xii)	If 'YES' to (xi), on what basis?	
(xiii)	Other (Please describe other significant features)	
6.3	How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	An allocation based on proportion of salaries in each program.
6.4	Are there any price controls on these charges?	Yes - Legislative.
6.5	How often is the level of charges changed?	Infrequently.
6.6	What happens if revenue recovered is greater than costs incurred?	Accumulates in reserves to offset future increases.

**End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)**