

PART I

ALL PORTFOLIOS ARE REQUESTED TO COMPLETE PART I.

If you cannot answer a question, please indicate whether the question is NOT APPLICABLE or if INFORMATION IS NOT AVAILABLE.

Section 1: Contact details

1.1 Portfolio

1.2 Reporting and financial arrangements are governed by:
(Please indicate with a 'X' whether one or more of the following Acts apply)

Financial Management and Accountability Act 1997

YES	NO
	X

Commonwealth Authorities and Companies Act 1997

YES	NO
X	

Other

1.3 Contact Officer

Position

Phone

Fax

Email

Address

This section asks about your portfolio’s total revenues, charges and expenses (but not including the revenues, charges and expenses of agencies that will be completing separate responses to this questionnaire - see Attachment A). All portfolios should complete this section, whether or not you consider you undertake cost recovery.

Section 2: Portfolio revenues, charges and expenses

(Please indicate with a 'X' which response applies)

2.1 Has your portfolio charged any cost recovery fees, levies or other charges in the last five financial years?

YES	NO
X	

Relevant charges include any fees, levies, taxes (including some customs and excise duties earmarked for specific purposes) or other charges which arise from the services, programs or business activities of your portfolio, and which are collected by your portfolio, or by another agency on your behalf. For example, application fees, processing charges, consultancy fees, publication sales, special industry duties, excises or levies other than general taxation.

2.2 Were any of the appropriations allocated to your portfolio in the last five financial years linked (hypothecated) to revenue collected from fees, levies or charges (for example, levies paid to the Consolidated Revenue Fund but earmarked for allocation to your portfolio)? (Whether the revenue was collected by your portfolio or by another agency on your behalf).

YES	NO
	X

2.3 Has your portfolio considered introducing any cost recovery arrangements in the past that were not implemented?
(Please attach any relevant reviews, analysis or other information.)

YES	NO
	X

2.4 Is your portfolio considering introducing any cost recovery arrangements in the future?
(Please attach any relevant reviews, analysis or other information.)

YES	NO
	X

If you answered NO to questions 2.1 and 2.2, you need not answer any further questions. Thank you for your cooperation. Please return the questionnaire to the Commission (see front sheet for instructions).

If you answered YES to EITHER question 2.1 OR question 2.2 OR both, please complete section 3 below, and Part II on the following worksheet.

Section 3: Portfolio revenues and expenses

Please do not include the revenues and expenses in this section of agencies that will be completing separate responses to this questionnaire (see Attachment A).

3.1 Does your portfolio classify revenues and expenses as agency and administered?

Agency revenues and expenses are those controlled by the department/agency (for example, employee and administrative expenses). Administered revenues and expenses are those which are controlled by Government and managed or oversighted by the department/agency on behalf of the Government (for example, social security payments).

YES	NO
	X

If your portfolio classifies revenues and expenses as 'agency' and 'administered' then please fill in both tables below. If your portfolio does not classify revenues and expenses as 'agency' and 'administered' then please put all revenues and expenses in the 'agency' table below.

AGENCY portfolio revenues and expenses (Please use \$'000)					
	1995-96	1996-97	1997-98	1998-99	1999-2000
Agency revenue from cost recovery (a)					
3.2 Cost recovery revenue retained by your portfolio	10083	10033	9160	8613	8598
3.3 Cost recovery revenue paid to CRF and appropriated to your portfolio (or another agency for a specific purpose (ie. annotated, hypothecated or earmarked revenues)	0	0	0	0	0
3.4 Cost recovery revenue paid to CRF and not specifically appropriated to your portfolio (or another agency)	0	0	0	0	0
3.5 Total agency revenue from cost recovery	10083	10033	9160	8613	8598
Agency revenue from other sources					
3.6 Other appropriations	40575	35635	35430	34982	214523
3.7 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)	4435	1684	6934	3649	8080
3.8 Total agency revenue from other sources	45010	37319	42364	38631	222603
3.9 Total portfolio agency revenue	55093	47352	51524	47244	231201
3.10 Total agency expenses	52334	49051	47185	48903	50970
CRF Consolidated Revenue Fund					
(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your portfolio, and which is paid to your portfolio, to another agency or to the Consolidated Revenue Fund.					

ADMINISTERED portfolio revenues and expenses (Please use \$'000)

	1995-96	1996-97	1997-98	1998-99	1999-2000
Administered revenue from cost recovery (a)					
3.11 Cost recovery revenue retained by your portfolio	0	0	0	0	0
3.12 Cost recovery revenue paid to CRF and appropriated to your portfolio (or another agency for a specific purpose (ie. annotated,	0	0	0	0	0
3.13 Cost recovery revenue paid to CRF and not specifically appropriated to your portfolio (or another agency)	0	0	0	0	0
3.14 Total administered revenue from cost recovery	0	0	0	0	0
Administered revenue from other sources					
3.15 Other appropriations	0	0	0	0	0
3.16 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)	0	0	0	0	0
3.17 Total administered revenue from other sources	0	0	0	0	0
3.18 Total portfolio administered revenue	0	0	0	0	0
3.19 Total administered expenses	0	0	0	0	0

CRF Consolidated Revenue Fund

(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your portfolio, and which is paid to your portfolio, to another agency or to the Consolidated Revenue Fund.

End of Part I. Please complete Part II, which is on a separate worksheet.

PART II

If your portfolio operated any cost recovery arrangements in 1999-2000, please complete this part. Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.

PART II(a)

Name of sub-unit, agency, program or activity, output or outcome	Kinetica Service - A service providing automated cataloguing and interlending support to Australian libraries and a small number of libraries in the South Pacific and New Zealand.
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Section 4: Cost recovery arrangements in 1999-2000

	Descriptive material	
4.1	Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc)	Kinetica is the major cost recovery activity in the NLA. The nature of the cost recovery is a service charge. There is a minimum charge and a range of transactional fees. NOTE THAT FOR FINANCIAL DATA APPROPRIATIONS INCLUDE FUNDING FOR THE CAPITAL USE CHARGE (CUC). THE CUC IS NOT TREATED AS AN EXPENSE.
4.2	Basic description of arrangements: (Please attach any relevant documents.)	Clients sign a Kinetica User Agreement, which specifies the fees and charges.
4.3	Who pays the cost recovery charges?	Kinetica clients - the vast majority are other libraries, tertiary institutions, local & state & libraries of government depts and industry.
4.4	Who benefits from the program or activity, output or outcome?	Kinetica allows libraries to more efficiently catalogue their collections, identify holdings of other libraries and undertake interlibrary loans. Ultimately the beneficiaries of this service are the libraries end consumers (eg students, researchers etc).
4.5	Do you attempt to measure these benefits? If YES, how?	Only in a general way - Kinetica customers provide feedback through a Users' forum and customers surveys.
4.6	Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe)	In the past several years international providers of similar services have been marketing services to the university sector. Take up has been small, usually as a secondary service.
4.7	When was this cost recovery arrangement introduced?	In the early 1980's when the original service (Australian Bibliographic Network) was introduced. Approval for the service was granted on the basis that it would recover cost

PART II(b)

Name of sub-unit, agency, program or activity, output or outcome Kinetica Service - A service providing automated cataloguing and interlending support to Australian libraries and a small number of libraries in the South Pacific and New Zealand.

Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)
(Please use \$'000)

Program or activity, output or outcome revenues			
4.8	Cost recovery revenue paid to CRF earmarked for appropriation to same portfolio	\$	0
4.9	Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	0
4.10	Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	0
4.11	Cost recovery revenue paid to CRF (subtotal)	\$	0
4.12	Cost recovery not paid into CRF	\$	6045
4.13	Total cost recovery revenue	\$	6045
4.14	Appropriations not related to cost recovery	\$	2263
4.15	Other sources (please specify)	\$	
4.16	Total program or activity, output or outcome revenues	\$	8308
Program or activity, output or outcome expenses			
4.17	Direct expenses	\$	7585
4.18	Indirect expenses (including corporate overheads)	\$	290
4.19	Third party expenses (a)	\$	
4.20	Total program or activity, output or outcome expenses	\$	7875
Administration costs			
4.21	What costs are associated with administering the cost recovery arrangements?	\$	in above

CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or activity a their costs are being recovered as part of the cost recovery arrangements.

PART II(c)

Name of sub-unit, agency, program or activity, output or outcome	Kinetica Service - A service providing automated cataloguing and interlending support to Australian libraries and a small number of libraries in the South Pacific and New Zealand.
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Section 5: Institutional arrangements

5.1 What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.)	In the early 1980's the Library introduced the Australian Bibliographic Network the predecessor of Kinetica. Approval (DoFA & Cabinet) was granted to provide this service with the proviso that it was budget neutral (ie recovered its costs). The cost recovery principle was continued with Kinetica when implemented in 1999.
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5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)

Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	The Library is a statutory authority and may provide such a service under the National Library Act . It is not precluded from charging a service fee.
Subordinate legislation (eg. regulations, standards)	
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	
Voluntary arrangements (eg. codes of practice)	Kinetica - User Agreement.
Other	

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

Commonwealth government (DOFA etc)	DoFA and the then Portfolio Department.
Other governments (state, territory, local)	
Industry	Major libraries.
Consumers	Major libraries.
Other	

5.4 What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)	When the Australian Bibliographic Network (ABN) in the early 1980s the service was required by Government to recover its costs.										
5.5 Which agency is responsible for the following activities? (Please name relevant agency)	<table border="1"> <tr> <td data-bbox="416 611 568 639">Policy setting</td> <td data-bbox="907 611 1800 639">National Library of Australia</td> </tr> <tr> <td data-bbox="416 643 568 671">Price setting</td> <td data-bbox="907 643 1800 671">National Library of Australia</td> </tr> <tr> <td data-bbox="416 675 568 703">Administration</td> <td data-bbox="907 675 1800 703">National Library of Australia</td> </tr> <tr> <td data-bbox="416 707 629 735">Revenue collection</td> <td data-bbox="907 707 1800 735">National Library of Australia</td> </tr> </table>	Policy setting	National Library of Australia	Price setting	National Library of Australia	Administration	National Library of Australia	Revenue collection	National Library of Australia		
Policy setting	National Library of Australia										
Price setting	National Library of Australia										
Administration	National Library of Australia										
Revenue collection	National Library of Australia										
5.6 Is there any ongoing consultation about these cost recovery arrangements? With whom? (Please name relevant bodies.)	<table border="1"> <tr> <td data-bbox="416 802 875 831">Commonwealth government (DOFA etc)</td> <td data-bbox="907 802 1800 831"></td> </tr> <tr> <td data-bbox="416 834 875 863">Other governments (state, territory, local)</td> <td data-bbox="907 834 1800 863"></td> </tr> <tr> <td data-bbox="416 866 510 895">Industry</td> <td data-bbox="907 866 1800 895">Kinetica User Groups</td> </tr> <tr> <td data-bbox="416 898 546 927">Consumers</td> <td data-bbox="907 898 1800 927">Kinetica User Groups and also the Kinetica Advisory Committee (KAC)</td> </tr> <tr> <td data-bbox="416 930 479 959">Other</td> <td data-bbox="907 930 1800 959">[KAC is a committee made up of elected & appointed industry representatives]</td> </tr> </table>	Commonwealth government (DOFA etc)		Other governments (state, territory, local)		Industry	Kinetica User Groups	Consumers	Kinetica User Groups and also the Kinetica Advisory Committee (KAC)	Other	[KAC is a committee made up of elected & appointed industry representatives]
Commonwealth government (DOFA etc)											
Other governments (state, territory, local)											
Industry	Kinetica User Groups										
Consumers	Kinetica User Groups and also the Kinetica Advisory Committee (KAC)										
Other	[KAC is a committee made up of elected & appointed industry representatives]										
5.7 Please describe these consultation arrangements.	Regular meetings and communications through e-mail. KAC meets 3 times a year (face to face).										
5.8 Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)	Not externally - Kinetica was commenced in March 1999.										

PART II(d)

Name of sub-unit, agency, program or activity, output or outcome Kinetica Service - A service providing automated cataloguing and interlending support to Australian libraries and a small number of libraries in the South Pacific and New Zealand.

Section 6: Price setting arrangements

6.1	How are these cost recovery charges determined? (Please attach any relevant documents)	
(i)	How are charges set? (eg. by formula in legislation or based on 'market prices')	Assessing both direct and indirect costs and projected transactional volumes with the objective of recovering costs.
(ii)	Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets)	On consumption.
6.2	If charges are directly related to the costs of particular activities, outputs or outcomes:	
(i)	What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads)	100% of the costs to run the service (direct and indirect).
(ii)	What proportion of these costs do charges aim to recover? (%)	As described above the aim is to recover 100%.
(iii)	Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets)	Assets are depreciated under AAS4 and are valued as prescribed by the Requirements for the Preparation of Financial Statements of Commonwealth Agencies and Authorities issued by DoFA.
(iv)	If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost)	Currently it is the deprival value.
(v)	Do charges include a user cost of capital?	Currently the charges do not include a cost of capital.
(vi)	If 'YES' to (iv), how is it calculated?	n/a
(vii)	Do charges include return on assets? (eg. profit)	n/a
(viii)	If 'YES' to (vii), on what basis?	n/a
(ix)	Do charges discriminate between types of users?	Yes, based on data contribution. Users who enter their cataloguing data into the National Bibliographic Database receive discounts
(x)	If 'YES' to (ix), on what basis?	As above.

(xi)	Do charges allow for access and equity considerations (eg. waivers, discounts)?	No.
(xii)	If 'YES' to (xi), on what basis?	n/a
(xiii)	Other (Please describe other significant features)	Refer to the charging schedule. Available at www.nla.gov.au/kinetica
6.3	How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	A combination of methods based on a number of cost drivers - number of staff, floorspace, number of transactions. The methodology is currently under independent review.
6.4	Are there any price controls on these charges?	No, apart from the consumers ability to pay.
6.5	How often is the level of charges changed?	Rates are reviewed annually, but overheads are based on a formula that allocates the actual costs not the budgeted costs.
6.6	What happens if revenue recovered is greater than costs incurred?	Options would be considered to reduce prices or increase the level of service. A surplus in one year could also compenstate for a loss in a previous year

End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)

PART II

If your portfolio operated any cost recovery arrangements in 1999-2000, please complete this part.

Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.

PART II(a)

Name of sub-unit, agency, program or activity, output or outcome	All other services other than Kinetica, which have an element of cost recovery. These include sale of a wide range of goods and services.
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Section 4: Cost recovery arrangements in 1999-2000

Descriptive material		
4.1	Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc)	The nature of the cost recovery is a service charge or a cost for a product (eg National Library publication. NOTE THAT FOR THE FINANCIAL DATA GOV'T APPROPRIATIONS INCLUDES FUNDING FOR THE CAPITAL USE CHARGE (CUC). THE CUC IS NOT TREATED AS AN EXPENSE.
4.2	Basic description of arrangements: (Please attach any relevant documents.)	The Library provides a range of core services which are free. Some more advanced services require the users to contribute towards the cost. Various levels of cost recovery are employed.
4.3	Who pays the cost recovery charges?	Library clients, including individuals and organisations.
4.4	Who benefits from the program or activity, output or outcome?	The consumer has sought to use the service so is assumed to have benefited from it.
4.5	Do you attempt to measure these benefits? If YES, how?	Through customer surveys and other feedback methods.
4.6	Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe)	The more traditional library services are provided by a range of alternative organisations from university, state, and local libraries. In addition information is available through the Internet. It should be noted that the NLA holds a substantial library collection and parts of this collection would not be held by other libraries.
4.7	When was this cost recovery arrangement introduced?	Cost recovery arrangements have been in place since the passing of the National Library Act in 1960.

PART II(b)

Name of sub-unit, agency, program or activity, output or outcome

All other services other than Kinetica, which have an element of cost recovery. These include sale of a wide range of goods and services.

Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)
(Please use \$'000)

Program or activity, output or outcome revenues

4.8 Cost recovery revenue paid to CRF earmarked for appropriation to same portfolio	\$	0	
4.9 Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	0	
4.10 Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	0	
4.11 Cost recovery revenue paid to CRF (subtotal)	\$	0	
4.12 Cost recovery not paid into CRF	\$	2553	
4.13 Total cost recovery revenue	\$	2553	
4.14 Appropriations not related to cost recovery	\$	212260	
4.15 Other sources (please specify)	\$	8080	
4.16 Total program or activity, output or outcome revenues	\$	222893	

Program or activity, output or outcome expenses

4.17 Direct expenses	\$	33297	
4.18 Indirect expenses (including corporate overheads)	\$	9798	
4.19 Third party expenses (a)	\$		
4.20 Total program or activity, output or outcome expenses	\$	43095	

Administration costs

4.21 What costs are associated with administering the cost recovery arrangements?	\$	in above
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CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or activity and their costs are being recovered as part of the cost recovery arrangements.

PART II(c)

Name of sub-unit, agency, program or activity, output or outcome	All other services other than Kinetica, which have an element of cost recovery. These include sale of a wide range of goods and services.
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Section 5: Institutional arrangements

5.1	What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.)	The services charged are all considered value-added services, that are typically charged for by libraries. The charges also act as a mechanism to control demand.
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5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)

Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	The Library is a statutory authority and may provide such services under the National Library Act . It is not precluded from charging a service fee.
Subordinate legislation (eg. regulations, standards)	
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	
Voluntary arrangements (eg. codes of practice)	
Other	

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

Commonwealth government (DOFA etc)	The National Library Council and consumers
Other governments (state, territory, local)	
Industry	
Consumers	
Other	

5.4 What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)	Generally reference has been made to the DoFA publication "Guidelines for Costing Government Activities" published in July 1991.										
5.5 Which agency is responsible for the following activities? (Please name relevant agency)	<table border="1"> <tr> <td data-bbox="425 614 896 646">Policy setting</td> <td data-bbox="896 614 1762 646">National Library of Australia</td> </tr> <tr> <td data-bbox="425 646 896 678">Price setting</td> <td data-bbox="896 646 1762 678">National Library of Australia</td> </tr> <tr> <td data-bbox="425 678 896 710">Administration</td> <td data-bbox="896 678 1762 710">National Library of Australia</td> </tr> <tr> <td data-bbox="425 710 896 742">Revenue collection</td> <td data-bbox="896 710 1762 742">National Library of Australia</td> </tr> </table>	Policy setting	National Library of Australia	Price setting	National Library of Australia	Administration	National Library of Australia	Revenue collection	National Library of Australia		
Policy setting	National Library of Australia										
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Commonwealth government (DOFA etc)											
Other governments (state, territory, local)											
Industry	Yes. Certain industry wide charges (eg Document Delivery).										
Consumers											
Other	Note pricing is compared with those of other similar institutions.										
5.7 Please describe these consultation arrangements.	Industry wide charges are negotiated by Australian Library and Information Association with the Library industry.										
5.8 Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)	These arrangements are currently being reviewed. As part of this the Library has engaged an external accounting firm to assess the underlying costs of these services and to identify those elements that should be charged for.										

PART II(d)

Name of sub-unit, agency, program or activity, output or outcome	All other services other than Kinetica, which have an element of cost recovery. These include sale of a wide range of goods and services.
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Section 6: Price setting arrangements

6.1	How are these cost recovery charges determined? (Please attach any relevant documents)	
(i)	How are charges set? (eg. by formula in legislation or based on 'market prices')	Typically close reference is made to the direct costs, however there are a range of treatments for the indirect costs when prices are set. Some services/products recover 100% of full cost and others less than the full cost.
(ii)	Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets)	On consumption.
6.2	If charges are directly related to the costs of particular activities, outputs or outcomes:	
(i)	What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads)	Refer to 6.1 (i).
(ii)	What proportion of these costs do charges aim to recover? (%)	Refer to 6.1 (1).
(iii)	Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets)	Assets are depreciated under AAS4 and are valued as prescribed by the Requirements for the Preparation of Financial Statements of Commonwealth Agencies and Authorities issued by DoFA.
(iv)	If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost)	Currently it is the deprival value.
(v)	Do charges include a user cost of capital?	Currently the charges do not include a cost of capital.
(vi)	If 'YES' to (iv), how is it calculated?	n/a
(vii)	Do charges include return on assets? (eg. profit)	n/a
(viii)	If 'YES' to (vii), on what basis?	n/a

(ix) Do charges discriminate between types of users?

Generally no. Some products have been sold to the schools sector at a discount.

(x)	If 'YES' to (ix), on what basis?	As above.
(xi)	Do charges allow for access and equity considerations (eg. waivers, discounts)?	Generally no.
(xii)	If 'YES' to (xi), on what basis?	n/a
(xiii)	Other (Please describe other significant features)	-
6.3	How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	A combination of methods based on a number of cost drivers - number of staff, floorspace, number of transactions. The methodology is currently under independent review.
6.4	Are there any price controls on these charges?	No.
6.5	How often is the level of charges changed?	Rates are reviewed annually, but overheads are based on a formula that allocates the actual costs not the budgeted costs.
6.6	What happens if revenue recovered is greater than costs incurred?	Revenue does not exceed full costs.

End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)