

PART I

ALL AGENCIES ARE REQUESTED TO COMPLETE PART I.

If you cannot answer a question, please indicate whether the question is NOT APPLICABLE or if INFORMATION IS NOT AVAILABLE.

Section 1: Contact details

1.1 Agency

1.2 Reporting and financial arrangements are governed by:
(Please indicate with a 'X' whether one or more of the following Acts apply)

Financial Management and Accountability Act 1997

YES	NO
	X

Commonwealth Authorities and Companies Act 1997

YES	NO
X	

Other

1.3 Contact Officer

Position

Phone

Fax

Email

Address

This section asks about your agency's total revenues, charges and expenses. All agencies should complete this section, whether or not you consider you undertake cost recovery.

Section 2: Agency revenues, charges and expenses

(Please indicate with a 'X' which response applies)

2.1 Has your agency charged any cost recovery fees, levies or other charges in the last five financial years?

YES	NO
X	

Relevant charges include any fees, levies, taxes (including some customs and excise duties earmarked for specific purposes) or other charges which arise from the services, programs or business activities of your agency, and which are collected by your agency or by another agency on your behalf. For example, application fees, processing charges, consultancy fees, publication sales, special industry duties, excises or levies other than general taxation.

2.2 Were any of the appropriations allocated to your agency in the last five financial years linked (hypothecated) to revenue collected from fees, levies or charges (for example, levies paid to the Consolidated Revenue Fund but earmarked for allocation to your portfolio)? (Whether the revenue was collected by your agency or by another agency on your behalf).

YES	NO
	X

2.3 Has your agency considered introducing any cost recovery arrangements in the past that were not implemented?
(Please attach any relevant reviews, analysis or other information.)

YES	NO
	X

2.4 Is your agency considering introducing any cost recovery arrangements in the future?
(Please attach any relevant reviews, analysis or other information.)

YES	NO
	X

If you answered NO to questions 2.1 and 2.2, you need not answer any further questions. Thank you for your cooperation. Please return the questionnaire to the Commission (see front sheet for instructions).

If you answered YES to EITHER question 2.1 OR question 2.2 OR both, please complete section 3 below, and Part II on the following worksheet.

Section 3: Agency revenues and expenses

3.1 Does your agency classify revenues and expenses as agency and administered?

Agency revenues and expenses are those controlled by the department/agency (for example, employee and administrative expenses). Administered revenues and expenses are those which are controlled by Government and managed or oversighted by the department/agency on behalf of the Government (for example, social security payments).

YES	NO
X	

If your agency classifies revenues and expenses as 'agency' and 'administered' then please fill in both tables below. If your agency does not classify revenues and expenses as 'agency' and 'administered' then please put all revenues and expenses in the 'agency' table below.

AGENCY revenues and expenses (Please use \$'000)					
	1995-96	1996-97	1997-98	1998-99	1999-2000
Agency revenue from cost recovery (a)					
3.2 Cost recovery revenue retained by your agency	282	169	151	164	173
3.3 Cost recovery revenue paid to CRF and appropriated to your agency (or another agency for a specific purpose (ie. annotated, hypothecated or earmarked revenues)	0	0	0	0	0
3.4 Cost recovery revenue paid to CRF and not specifically appropriated to your agency (or another agency)	0	0	0	0	0
3.5 Total agency revenue from cost recovery	282	169	151	164	173
Agency revenue from other sources					
3.6 Other appropriations	91,952	91,229	92,245	92,777	107,586
3.7 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)	20220	18441	28784	29736	32302
3.8 Total agency revenue from other sources	112172	109670	121029	122513	139888
3.9 Total agency revenue	112454	109839	121180	122677	140061
3.10 Total agency expenses	111556	105962	114692	116158	131507
CRF Consolidated Revenue Fund					
(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your agency and which is paid to your agency to another agency or to the Consolidated Revenue Fund.					

ADMINISTERED revenues and expenses (Please use \$'000)

	1995-96	1996-97	1997-98	1998-99	1999-2000
Administered revenue from cost recovery (a)					
3.11 Cost recovery revenue retained by your agency					
3.12 Cost recovery revenue paid to CRF and appropriated to your agency (or another agency for a specific purpose (ie. annotated,					
3.13 Cost recovery revenue paid to CRF and not specifically appropriated to your agency (or another agency)					
3.14 Total administered revenue from cost recovery	0	0	0	0	0
Administered revenue from other sources					
3.15 Other appropriations					
3.16 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)					
3.17 Total administered revenue from other sources	0	0	0	0	0
3.18 Total administered revenue	0	0	0	0	0
3.19 Total administered expenses					

CRF Consolidated Revenue Fund

(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your agency and which is paid to your agency to another agency or to the Consolidated Revenue Fund.

End of Part I. Please complete Part II, which is on a separate worksheet.

PART II

If your agency operated any cost recovery arrangements in 1999-2000, please complete this part. Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.

PART II(a)

Name of sub-unit, agency, program or activity, output or outcome

Section 4: Cost recovery arrangements in 1999-2000

Descriptive material	
4.1	Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc)
4.2	Basic description of arrangements: (Please attach any relevant documents.)
4.3	Who pays the cost recovery charges?
4.4	Who benefits from the program or activity, output or outcome?
4.5	Do you attempt to measure these benefits? If YES, how?
4.6	Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe)
4.7	When was this cost recovery arrangement introduced?

SERVICE CHARGE

SBS PROVIDES SERVICES TO AN ASSOCIATED COMPANY (PAN TV) ENGAGED IN THE PROVISION OF A PAY TV CHANNEL ('World Movies'). SBS CHARGES FOR ITS SERVICES IN ACCORDANCE WITH A MINISTERIAL APPROVAL (28 March 1994)

A THIRD PARTY - PAN TV.

PAY TV SUBSCRIBERS, PAN TV AND SBS.

NO.

NO DIRECT ALTERNATIVE PROVIDERS FOR THIS SERVICE.

1995-96 BY SBS IN ACCORDANCE WITH THE MINISTERIAL APPROVAL. COST RECOVERY AUDITED EACH YEAR BY THE ANAO.

PART II(b)

Name of sub-unit, agency, program or activity, output or outcome SPECIAL BROADCASTING SERVICE CORPORATION

Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)
(Please use \$'000)

Program or activity, output or outcome revenues			
4.8	Cost recovery revenue paid to CRF earmarked for appropriation to same agency	\$	<input type="text"/>
4.9	Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	<input type="text"/>
4.10	Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	<input type="text"/>
4.11	Cost recovery revenue paid to CRF (subtotal)	\$	0
4.12	Cost recovery not paid into CRF	\$	173
4.13	Total cost recovery revenue	\$	173
4.14	Appropriations not related to cost recovery	\$	107586
4.15	Other sources (please specify)	\$	32302
4.16	Total program or activity, output or outcome revenues	\$	140061
Program or activity, output or outcome expenses			
4.17	Direct expenses	\$	77.85
4.18	Indirect expenses (including corporate overheads)	\$	95.15
4.19	Third party expenses (a)	\$	<input type="text"/>
4.20	Total program or activity, output or outcome expenses	\$	173
Administration costs			
4.21	What costs are associated with administering the cost recovery arrangements?	\$	2

CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or activity a their costs are being recovered as part of the cost recovery arrangements.

PART II(c)

Name of sub-unit, agency, program or activity, output or outcome SPECIAL BROADCASTING SERVICE CORPORATION

Section 5: Institutional arrangements

5.1 What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.) COST RECOVERY REGIME BASED ON SATISFYING MINISTERIAL CONDITION - SEE ATTACHED COPY.

5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)

Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	SPECIAL BROADCASTING SERVICE ACT 1991 Part 6, Section 57
Subordinate legislation (eg. regulations, standards)	Ministerial Approval of 28 March 1994; in accordance with Section 52(3) of the Special Broadcasting Service Act 1991.
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	
Voluntary arrangements (eg. codes of practice)	
Other	SBS Costing Manual for Subscription Services.

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

Commonwealth government (DOFA etc)	DOFA; Department of Communications, Information Technology and the
Other governments (state, territory, local)	Arts; Australian National Audit Office.
Industry	Deloitte Touche Tohmatsu (acting as SBS's Internal Auditors).
Consumers	
Other	

<p>5.4 What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)</p>	<p>DOFA's Guidelines for Costing of Government Activities.</p>
<p>5.5 Which agency is responsible for the following activities? (Please name relevant agency)</p> <p>Policy setting</p> <p>Price setting</p> <p>Administration</p> <p>Revenue collection</p>	<p>SBS</p> <p>SBS</p> <p>SBS</p> <p>SBS</p>
<p>5.6 Is there any ongoing consultation about these cost recovery arrangements? With whom? (Please name relevant bodies.)</p> <p>Commonwealth government (DOFA etc)</p> <p>Other governments (state, territory, local)</p> <p>Industry</p> <p>Consumers</p> <p>Other</p>	<p>DOFA, DOCITA, ANAO.</p> <p></p> <p>Deloitte Touche Tohmatsu.</p> <p>PAN TV.</p> <p></p>
<p>5.7 Please describe these consultation arrangements.</p>	<p>Copies of SBS Costing Manual provided to DOFA and DOCITA. ANAO review manual annually & also that SBS is acting in accordance with manual.</p>
<p>5.8 Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)</p>	<p>Reviewed annually by ANAO as part of normal audit procedures on SBS. Deloitte's as Internal Auditors for SBS also review the arrangements annually.</p>

PART II(d)

Name of sub-unit, agency, program or activity, output or outcome

SPECIAL BROADCASTING SERVICE CORPORATION

Section 6: Price setting arrangements

6.1 How are these cost recovery charges determined? (Please attach any relevant documents)

(i) How are charges set? (eg. by formula in legislation or based on 'market prices')	Based on actual costs in accordance with process outlined in SBS Costing Manual for Subscription Services.
(ii) Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets)	Directly related to costs.

6.2 If charges are directly related to the costs of particular activities, outputs or outcomes:

(i) What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads)	As per the Ministerial Approval, the pricing of goods and services provided by SBS must reflect fully attributed costs including indirect costs and overheads.
(ii) What proportion of these costs do charges aim to recover? (%)	100% of costs attributable to the activity.
(iii) Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets)	Yes
(iv) If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost)	Deprival Costs.
(v) Do charges include a user cost of capital?	No.
(vi) If 'YES' to (iv), how is it calculated?	
(vii) Do charges include return on assets? (eg. profit)	No.
(viii) If 'YES' to (vii), on what basis?	
(ix) Do charges discriminate between types of users?	No.
(x) If 'YES' to (ix), on what basis?	

(xi) Do charges allow for access and equity considerations (eg. waivers, discounts)?	No.
(xii) If 'YES' to (xi), on what basis?	
(xiii) Other (Please describe other significant features)	
6.3 How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	According to share of overheads amongst Cost Drivers.
6.4 Are there any price controls on these charges?	No
6.5 How often is the level of charges changed?	Annually
6.6 What happens if revenue recovered is greater than costs incurred?	Not possible as costs based on services provided (eg. on hourly basis)

End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)