

PART I

ALL AGENCIES ARE REQUESTED TO COMPLETE PART I.

If you cannot answer a question, please indicate whether the question is NOT APPLICABLE or if INFORMATION IS NOT AVAILABLE.

Section 1: Contact details

1.1 Agency

1.2 Reporting and financial arrangements are governed by:
(Please indicate with a 'X' whether one or more of the following Acts apply)

Financial Management and Accountability Act 1997

YES	NO
	X

Commonwealth Authorities and Companies Act 1997

YES	NO
X	

Other

1.3 Contact Officer

Position

Phone

Fax

Email

Address

This section asks about your agency's total revenues, charges and expenses. All agencies should complete this section, whether or not you consider you undertake cost recovery.

Section 2: Agency revenues, charges and expenses

(Please indicate with a 'X' which response applies)

2.1 Has your agency charged any cost recovery fees, levies or other charges in the last five financial years?

YES	NO
X	

Relevant charges include any fees, levies, taxes (including some customs and excise duties earmarked for specific purposes) or other charges which arise from the services, programs or business activities of your agency, and which are collected by your agency or by another agency on your behalf. For example, application fees, processing charges, consultancy fees, publication sales, special industry duties, excises or levies other than general taxation.

2.2 Were any of the appropriations allocated to your agency in the last five financial years linked (hypothecated) to revenue collected from fees, levies or charges (for example, levies paid to the Consolidated Revenue Fund but earmarked for allocation to your portfolio)? (Whether the revenue was collected by your agency or by another agency on your behalf).

YES	NO
X	

2.3 Has your agency considered introducing any cost recovery arrangements in the past that were not implemented?
(Please attach any relevant reviews, analysis or other information.)

YES	NO
X	

2.4 Is your agency considering introducing any cost recovery arrangements in the future?
(Please attach any relevant reviews, analysis or other information.)

YES	NO
X	

If you answered NO to questions 2.1 and 2.2, you need not answer any further questions. Thank you for your cooperation. Please return the questionnaire to the Commission (see front sheet for instructions).

If you answered YES to EITHER question 2.1 OR question 2.2 OR both, please complete section 3 below, and Part II on the following worksheet.

Section 3: Agency revenues and expenses

3.1 Does your agency classify revenues and expenses as agency and administered?

Agency revenues and expenses are those controlled by the department/agency (for example, employee and administrative expenses). Administered revenues and expenses are those which are controlled by Government and managed or oversighted by the department/agency on behalf of the Government (for example, social security payments).

YES	NO
	X

If your agency classifies revenues and expenses as 'agency' and 'administered' then please fill in both tables below. If your agency does not classify revenues and expenses as 'agency' and 'administered' then please put all revenues and expenses in the 'agency' table below.

AGENCY revenues and expenses (Please use \$'000)					
	1995-96	1996-97	1997-98	1998-99	1999-2000
Agency revenue from cost recovery (a)					
3.2 Cost recovery revenue retained by your agency	2489	2810	2486	2483	2026
3.3 Cost recovery revenue paid to CRF and appropriated to your agency (or another agency for a specific purpose (ie. annotated, hypothecated or earmarked revenues)	1526	2140	3585	5518	5698
3.4 Cost recovery revenue paid to CRF and not specifically appropriated to your agency (or another agency)	0	0	0	0	0
3.5 Total agency revenue from cost recovery	4015	4950	6071	8001	7724
Agency revenue from other sources					
3.6 Other appropriations	15086	16600	15131	12294	15819
3.7 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)	6075	5317	5341	4608	5241
3.8 Total agency revenue from other sources	21161	21917	20472	16902	21060
3.9 Total agency revenue	25176	26867	26543	24903	28784
3.10 Total agency expenses	26651	25037	25082	25699	28835
CRF Consolidated Revenue Fund					
(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your agency and which is paid to your agency to another agency or to the Consolidated Revenue Fund.					

ADMINISTERED revenues and expenses (Please use \$'000)

	1995-96	1996-97	1997-98	1998-99	1999-2000
Administered revenue from cost recovery (a)					
3.11 Cost recovery revenue retained by your agency					
3.12 Cost recovery revenue paid to CRF and appropriated to your agency (or another agency for a specific purpose (ie. annotated,					
3.13 Cost recovery revenue paid to CRF and not specifically appropriated to your agency (or another agency)					
3.14 Total administered revenue from cost recovery	0	0	0	0	0
Administered revenue from other sources					
3.15 Other appropriations					
3.16 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)					
3.17 Total administered revenue from other sources	0	0	0	0	0
3.18 Total administered revenue	0	0	0	0	0
3.19 Total administered expenses					

CRF Consolidated Revenue Fund

(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your agency and which is paid to your agency to another agency or to the Consolidated Revenue Fund.

End of Part I. Please complete Part II, which is on a separate worksheet.

PART II

If your agency operated any cost recovery arrangements in 1999-2000, please complete this part. Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.

PART II(a)

Name of sub-unit, agency, program or activity, output or outcome

GBRMPA - ENVIRONMENTAL MANAGEMENT CHARGE (EMC) & PERMIT APPLICATION ASSESSMENT FEES (PAAF's)
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Section 4: Cost recovery arrangements in 1999-2000

	Descriptive material	
4.1	Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc)	The EMC is a levy on commercial permit holders of the Great Barrier Reef Marine Park to partially recover costs of providing management services by the Authority. A fee is also charged to assess the initial permit application.
4.2	Basic description of arrangements: (Please attach any relevant documents.)	See further documents. The standard tourist operations EMC is \$4 per visitor day. This is paid to the Authority which pays it to CRF and the the same amount is appropriated to the Authority. PAAF's vary depending from \$460 to \$71,340 on the nature of the operation.
4.3	Who pays the cost recovery charges?	Operators pay the EMC to the Authority, quarterly in arrears. In many cases operators collect an equivalent amount directly from Marine Park visitors.
4.4	Who benefits from the program or activity, output or outcome?	The EMC provides a source of funding for research, marine park management and education programs by the Authority. The PAAF is a partial cost recovery for assessment of permit application. The fee is split with partner agencies involved in permit assessment.
4.5	Do you attempt to measure these benefits? If YES, how?	Yes. The Authority outputs and outcome are outlined in Portfolio Budget Statements.
4.6	Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe)	Management of the Great Barrier Reef Marine Park is undertaken by the Authority in conjunction with a number of partner Agencies.

4.7 When was this cost recovery arrangement introduced?

EMC in July 1993. PAAF in January 1990.

PART II(b)

Name of sub-unit, agency, program or activity, output or outcome GBRMPA - ENVIRONMENTAL MANAGEMENT CHARGE (EMC) & PERMIT APPLICATION ASSESSMENT FEES (PAAFs)

Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)
(Please use \$'000)

Program or activity, output or outcome revenues			
4.8	Cost recovery revenue paid to CRF earmarked for appropriation to same agency	\$	5698
4.9	Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	0
4.10	Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	0
4.11	Cost recovery revenue paid to CRF (subtotal)	\$	5698
4.12	Cost recovery not paid into CRF	\$	194
4.13	Total cost recovery revenue	\$	5892
4.14	Appropriations not related to cost recovery	\$	14869
4.15	Other sources (please specify)	\$	5241
4.16	Total program or activity, output or outcome revenues	\$	26002
Program or activity, output or outcome expenses			
4.17	Direct expenses	\$	19362
4.18	Indirect expenses (including corporate overheads)	\$	6289
4.19	Third party expenses (a)	\$	0
4.20	Total program or activity, output or outcome expenses	\$	25651
Administration costs			
4.21	What costs are associated with administering the cost recovery arrangements?	\$	1250

CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or activity a their costs are being recovered as part of the cost recovery arrangements.

PART II(c)

Name of sub-unit, agency, program or activity, output or outcome	GBRMPA - ENVIRONMENTAL MANAGEMENT CHARGE (EMC) & PERMIT APPLICATION ASSESSMENT FEES (PAAF's)
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Section 5: Institutional arrangements

5.1	What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.)	Commercial users contribute to costs of management of the resource (Great Barrier Reef Marine Park) from which they expect sustainable use.
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5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)

Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	Great Barrier Reef Marine Park (Environmental Management Charge - Excise) Act 1993. Great Barrier Reef Marine Park (Environmental Management Charge - General) Act 1993. Great Barrier Reef Marine Park Act 1975.
Subordinate legislation (eg. regulations, standards)	Great Barrier Reef Marine Park Regulations 1983
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	Comonwealth
Voluntary arrangements (eg. codes of practice)	
Other	

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

Commonwealth government (DOFA etc)	DOFA, Dept of Environment, ABARE
Other governments (state, territory, local)	Queensland
Industry	Tourism Industry
Consumers	Yes
Other	Yes

5.4	What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)	They EMC was developed over a period of years involving widespread consultation and consideration of alternative cost recovery arrangements.										
5.5	Which agency is responsible for the following activities? (Please name relevant agency)	<table border="1"> <tr> <td data-bbox="416 612 568 635">Policy setting</td> <td data-bbox="907 612 1789 639">GBRMPA</td> </tr> <tr> <td data-bbox="416 644 555 667">Price setting</td> <td data-bbox="907 644 1789 671">GBRMPA</td> </tr> <tr> <td data-bbox="416 676 577 699">Administration</td> <td data-bbox="907 676 1789 703">GBRMPA</td> </tr> <tr> <td data-bbox="416 708 629 730">Revenue collection</td> <td data-bbox="907 708 1789 735">GBRMPA</td> </tr> </table>	Policy setting	GBRMPA	Price setting	GBRMPA	Administration	GBRMPA	Revenue collection	GBRMPA		
Policy setting	GBRMPA											
Price setting	GBRMPA											
Administration	GBRMPA											
Revenue collection	GBRMPA											
5.6	Is there any ongoing consultation about these cost recovery arrangements? With whom? (Please name relevant bodies.)	<table border="1"> <tr> <td data-bbox="416 804 875 826">Commonwealth government (DOFA etc)</td> <td data-bbox="907 804 1789 831">Environment Australia, DOFA</td> </tr> <tr> <td data-bbox="416 836 875 858">Other governments (state, territory, local)</td> <td data-bbox="907 836 1789 863">Queensland</td> </tr> <tr> <td data-bbox="416 868 510 890">Industry</td> <td data-bbox="907 868 1789 895">Tourism, Fishing</td> </tr> <tr> <td data-bbox="416 900 546 922">Consumers</td> <td data-bbox="907 900 1789 927">Yes</td> </tr> <tr> <td data-bbox="416 932 479 954">Other</td> <td data-bbox="907 932 1789 959">Recreational Users</td> </tr> </table>	Commonwealth government (DOFA etc)	Environment Australia, DOFA	Other governments (state, territory, local)	Queensland	Industry	Tourism, Fishing	Consumers	Yes	Other	Recreational Users
Commonwealth government (DOFA etc)	Environment Australia, DOFA											
Other governments (state, territory, local)	Queensland											
Industry	Tourism, Fishing											
Consumers	Yes											
Other	Recreational Users											
5.7	Please describe these consultation arrangements.	Significant consultation with the above when the charge was increased in the August 1996 Budget										
5.8	Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)	Yes. Evaluated one year after introduction (Dec 1994) and following the August 1996 Budget until a revised EMC was announced in October 1997.										

PART II(d)

Name of sub-unit, agency, program or activity, output or outcome

GBRMPA - ENVIRONMENTAL MANAGEMENT CHARGE (EMC) & PERMIT APPLICATION ASSESSMENT FEES (PAAFs)

Section 6: Price setting arrangements

6.1	How are these cost recovery charges determined? (Please attach any relevant documents)	
(i)	How are charges set? (eg. by formula in legislation or based on 'market prices')	Initial EMC set at \$1 per visitor day, Subsequently increased to \$4 per visitor day for standard tourist operations.
(ii)	Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets)	The EMC and the PAAF are partial cost recovery mechanisms to fund GBRMPA outputs. The EMC is based on number of tourists carried by an operator.
6.2	If charges are directly related to the costs of particular activities, outputs or outcomes:	
(i)	What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads)	Research, Planning, Management and Education programs related to use of the Marine Park
(ii)	What proportion of these costs do charges aim to recover? (%)	Not applicable
(iii)	Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets)	Not applicable
(iv)	If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost)	
(v)	Do charges include a user cost of capital?	Not applicable
(vi)	If 'YES' to (iv), how is it calculated?	
(vii)	Do charges include return on assets? (eg. profit)	Not applicable
(viii)	If 'YES' to (vii), on what basis?	
(ix)	Do charges discriminate between types of users?	Yes
(x)	If 'YES' to (ix), on what basis?	As per regulations

(xi) Do charges allow for access and equity considerations (eg. waivers, discounts)?	Yes
(xii) If 'YES' to (xi), on what basis?	Concessions for part-day, multiple days and multiple activities
(xiii) Other (Please describe other significant features)	
6.3 How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	Not applicable
6.4 Are there any price controls on these charges?	No
6.5 How often is the level of charges changed?	The EMC is now linked to CPI but only increased in 50 cent increments. The PAAF is linked to CPI
6.6 What happens if revenue recovered is greater than costs incurred?	N/A

End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)

PART II

If your agency operated any cost recovery arrangements in 1999-2000, please complete this part. Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.

PART II(a)

Name of sub-unit, agency, program or activity, output or outcome GBRMPA - Communications and Education

Section 4: Cost recovery arrangements in 1999-2000

Descriptive material	
4.1	Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc) REEF HQ admission fees, sale of publications, Consulting Fees
4.2	Basic description of arrangements: (Please attach any relevant documents.) Reef HQ was established with a Bicentennial Grant and is the Authority's Reef Education Centre. Authority publications are sold on a cost recovery basis. Training and Advisory Services have been provided to external agencies on a cost recovery basis.
4.3	Who pays the cost recovery charges? Reef HQ - visitors; Publications - purchasers; Consultancies - External Agencies
4.4	Who benefits from the program or activity, output or outcome? Visitors, readers, Agencies.
4.5	Do you attempt to measure these benefits? If YES, how? Yes. The Authority outputs and outcome are outlined in Portfolio Budget Statements.
4.6	Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe) Other Public and Private Aquaria exist but none how the same focus on education about reef conservation. There are many publications about the GBR but few with a focus on information about the Marine Park.
4.7	When was this cost recovery arrangement introduced? Reef HQ was opened in July 1987, Publications have been sold since the mid-1980s.

PART II(b)

Name of sub-unit, agency, program or activity, output or outcome GBRMPA - Communications and Education

Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)
(Please use \$'000)

Program or activity, output or outcome revenues

4.8	Cost recovery revenue paid to CRF earmarked for appropriation to same agency	\$	<input type="text"/>		
4.9	Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	<input type="text"/>		
4.10	Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	<input type="text"/>		
4.11	Cost recovery revenue paid to CRF (subtotal)	\$	<input type="text" value="0"/>		
4.12	Cost recovery not paid into CRF		\$	<input type="text" value="1832"/>	
4.13	Total cost recovery revenue		\$	<input type="text" value="1832"/>	
4.14	Appropriations not related to cost recovery			\$	<input type="text"/>
4.15	Other sources (please specify)			\$	<input type="text"/>
4.16	Total program or activity, output or outcome revenues			\$	<input type="text" value="1832"/>

Program or activity, output or outcome expenses

4.17	Direct expenses	\$	<input type="text" value="3184"/>
4.18	Indirect expenses (including corporate overheads)	\$	<input type="text"/>
4.19	Third party expenses (a)	\$	<input type="text"/>
4.20	Total program or activity, output or outcome expenses	\$	<input type="text" value="3184"/>

Administration costs

4.21 What costs are associated with administering the cost recovery arrangements? \$

CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or acti

PART II(c)

Name of sub-unit, agency, program or activity, output or outcome GBRMPA - Communications and Education

Section 5: Institutional arrangements

5.1 What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.) Provision of a world class Reef Education Centre that could be self funding. Respond to requests for provision of advice on Marine Park Management

5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)

Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	Great Barrier Reef Marine Park Act 1975
Subordinate legislation (eg. regulations, standards)	
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	Commonwealth
Voluntary arrangements (eg. codes of practice)	
Other	

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

Commonwealth government (DOFA etc)	DOFA, Dept of Environment
Other governments (state, territory, local)	Queensland
Industry	Tourism
Consumers	
Other	Local Community

<p>5.4 What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)</p>	
<p>5.5 Which agency is responsible for the following activities? (Please name relevant agency)</p> <p>Policy setting</p> <p>Price setting</p> <p>Administration</p> <p>Revenue collection</p>	<p>GBRMPA</p> <p>GBRMPA</p> <p>GBRMPA</p> <p>GBRMPA</p>
<p>5.6 Is there any ongoing consultation about these cost recovery arrangements? With whom? (Please name relevant bodies.)</p> <p>Commonwealth government (DOFA etc)</p> <p>Other governments (state, territory, local)</p> <p>Industry</p> <p>Consumers</p> <p>Other</p>	<p>DOFA, Environment</p> <p></p> <p></p> <p></p> <p></p>
<p>5.7 Please describe these consultation arrangements.</p>	<p>Budget Liaison</p>
<p>5.8 Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)</p>	<p>Reef HQ 1994 - Govt funding provided, 1997 - Govt funding adjusted</p>

PART II(d)

Name of sub-unit, agency, program or activity, output or outcome

GBRMPA - Communications and Education

Section 6: Price setting arrangements

6.1 How are these cost recovery charges determined? (Please attach any relevant documents)

(i) How are charges set? (eg. by formula in legislation or based on 'market prices')	Reef HQ Market prices; Publications price set to recover printing & distribution costs
(ii) Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets)	Yes

6.2 If charges are directly related to the costs of particular activities, outputs or outcomes:

(i) What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads)	Reef HQ Operating costs
(ii) What proportion of these costs do charges aim to recover? (%)	70 to 80% of operating costs
(iii) Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets)	Yes
(iv) If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost)	Deprival
(v) Do charges include a user cost of capital?	No
(vi) If 'YES' to (iv), how is it calculated?	
(vii) Do charges include return on assets? (eg. profit)	No
(viii) If 'YES' to (vii), on what basis?	
(ix) Do charges discriminate between types of users?	YEs
(x) If 'YES' to (ix), on what basis?	Groups, Adults, children

(xi) Do charges allow for access and equity considerations (eg. waivers, discounts)?	Yes
(xii) If 'YES' to (xi), on what basis?	Pensioners
(xiii) Other (Please describe other significant features)	
6.3 How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	
6.4 Are there any price controls on these charges?	
6.5 How often is the level of charges changed?	Annual
6.6 What happens if revenue recovered is greater than costs incurred?	Reef HQ - Has never occurred

End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)