

PART I

ALL AGENCIES ARE REQUESTED TO COMPLETE PART I.

If you cannot answer a question, please indicate whether the question is NOT APPLICABLE or if INFORMATION IS NOT AVAILABLE.

Section 1: Contact details

1.1 Agency

1.2 Reporting and financial arrangements are governed by:
(Please indicate with a 'X' whether one or more of the following Acts apply)

<i>Financial Management and Accountability Act 1997</i>	YES	NO
		X
<i>Commonwealth Authorities and Companies Act 1997</i>	YES	NO
	X	

Other

1.3 Contact Officer

Position

Phone

Fax

Email

Address

PART II

If your agency operated any cost recovery arrangements in 1999-2000, please complete this part. Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.

PART II(a)

Name of sub-unit, agency, program or activity, output or outcome	Regulatory Services - functions relating to the administration of the Occupational Health and Safety (Commonwealth Employment) Act 1991 (the OHS Act)
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Section 4: Cost recovery arrangements in 1999-2000

Descriptive material	
4.1 Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc)	Occupational, Health and Safety contributions (OHS contributions)
4.2 Basic description of arrangements: (Please attach any relevant documents.)	The OHS contributions fund functions under the OHS Act, including education, regulation, enforcement, research and the provision of relevant policy advice to both the Safety, Rehabilitation and Compensation Commission and Commonwealth employers.
4.3 Who pays the cost recovery charges?	Commonwealth agencies
4.4 Who benefits from the program or activity, output or outcome?	Commonwealth agencies and employees
4.5 Do you attempt to measure these benefits? If YES, how?	Yes, through qualitative and quantitative measures, including against the NOHSC Improvement framework, and benchmarking against other jurisdictions through comparative performance monitoring reported to the Workplace Relations Ministers' Council.
4.6 Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe)	No

PART II

If your agency operated any cost recovery arrangements in 1999-2000, please complete this part. Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.

PART II(a)

Name of sub-unit, agency, program or activity, output or outcome	Regulatory Services - administering the licensing arrangements under the Safety, Rehabilitation and Compensation Act 1988 (the SRC Act)
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Section 4: Cost recovery arrangements in 1999-2000

Descriptive material	
4.1 Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc)	Licence fees charged under Part VIIIA and Part VIIIB of the SRC Act to fund administration of the licensing arrangements under the SRC Act.
4.2 Basic description of arrangements: (Please attach any relevant documents.)	Part VIIIA and VIIIB of the SRC Act establish arrangements for licensing certain Commonwealth authorities and corporations as defined under s.4 of the Act to self insure and/or manage their workers' compensation claims
4.3 Who pays the cost recovery charges?	Licensed authorities and corporations i.e. agencies that have been granted licences to self insure and/or to manage their workers', compensation claims.
4.4 Who benefits from the program or activity, output or outcome?	Applicable Commonwealth authorities and corporations and their employees as defined under s.4 of the SRC Act.
4.5 Do you attempt to measure these benefits? If YES, how?	The SRC Commission has established outcome measures against performance targets and a system of performance reporting. It receives the outcome measures at 6 monthly intervals and performance reports yearly.

PART II

If your agency operated any cost recovery arrangements in 1999-2000, please complete this part.
Please fill out a separate form for each sub-unit, cost recovery program or activity, or output or outcome for which you are reporting. Similar cost recovery arrangements may be reported in groups.

PART II(a)

Name of sub-unit, agency, program or activity, output or outcome

Section 4: Cost recovery arrangements in 1999-2000

Descriptive material		
4.1	Nature of cost recovery arrangement (eg. licence fee, service charge, hypothecated excise tax or levy etc)	<input type="text" value="Fee for service"/>
4.2	Basic description of arrangements: (Please attach any relevant documents.)	<input type="text" value="On a fee for service basis Comcare provides training services to Commonwealth employers in respect of the SRC Act and OHS Act."/>
4.3	Who pays the cost recovery charges?	<input type="text" value="Essentially Commonwealth employers"/>
4.4	Who benefits from the program or activity, output or outcome?	<input type="text" value="Commonwealth employers and employees"/>
4.5	Do you attempt to measure these benefits? If YES, how?	<input type="text" value="Yes, through feedback from participants."/>

4.6	Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe)	Yes, through feedback from participants.
4.7	When was this cost recovery arrangement introduced?	The 1992-93 financial year.

PART II(b)

Name of sub-unit, agency, program or activity, output or outcome	Training Activities
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Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)
(Please use \$'000)

Program or activity, output or outcome revenues

4.8	Cost recovery revenue paid to CRF earmarked for appropriation to same agency	\$	
4.9	Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	
4.10	Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	
4.11	Cost recovery revenue paid to CRF (subtotal)	\$	0
4.12	Cost recovery not paid into CRF	\$	186
4.13	Total cost recovery revenue	\$	186
4.14	Appropriations not related to cost recovery	\$	
4.15	Other sources (please specify)	\$	
4.16	Total program or activity, output or outcome revenues	\$	186

Program or activity, output or outcome expenses

4.17	Direct expenses	\$	110
4.18	Indirect expenses (including corporate overheads)	\$	56
4.19	Third party expenses (a)	\$	
4.20	Total program or activity, output or outcome expenses	\$	166
Administration costs			
4.21	What costs are associated with administering the cost recovery arrangements?	\$	20

CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or activity and their costs are being recovered as part of the cost recovery arrangements.

PART II(c)

Name of sub-unit, agency, program or activity, output or outcome Training Activities

Section 5: Institutional arrangements

5.1 What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.) To allow Comcare to provide and charge for certain services by agreement with a Department or other Commonwealth authority.

5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)

Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	S.70A of the SRC Act
Subordinate legislation (eg. regulations, standards)	
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	
Voluntary arrangements (eg. codes of practice)	
Other	

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

Commonwealth government (DOFA etc)	DEWRSB and DOFA
Other governments (state, territory, local)	

Industry	
Consumers	
Other	

5.4 What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)

DOFA's publication - "Guidelines for costing of Government Activities"

5.5 Which agency is responsible for the following activities? (Please name relevant agency)

Policy setting	
Price setting	Comcare
Administration	Comcare
Revenue collection	Comcare

5.6 Is there any ongoing consultation about these cost recovery arrangements? With whom? (Please name relevant bodies.)

Commonwealth government (DOFA etc)	No
Other governments (state, territory, local)	
Industry	
Consumers	
Other	

5.7 Please describe these consultation arrangements.

5.8 Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)

No

PART II(d)

Name of sub-unit, agency, program or

activity, output or outcome

Section 6: Price setting arrangements

6.1 How are these cost recovery charges determined? (Please attach any relevant documents)

(i) How are charges set? (eg. by formula in legislation or based on 'market prices')

Based on an agreed corporate charge out rate.

(ii) Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets)

Directly related to costs.

6.2 If charges are directly related to the costs of particular activities, outputs or outcomes:

(i) What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads)

Direct and indirect costs.

(ii) What proportion of these costs do charges aim to recover? (%)

(iii) Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets)

N/a

(iv) If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost)

(v) Do charges include a user cost of capital?

N/a

(vi) If 'YES' to (iv), how is it calculated?

(vii) Do charges include return on assets? (eg. profit)

No

(viii) If 'YES' to (vii), on what basis?

(ix) Do charges discriminate between types of users?

(x)	If 'YES' to (ix), on what basis?	
(xi)	Do charges allow for access and equity considerations (eg. waivers, discounts)?	N/a
(xii)	If 'YES' to (xi), on what basis?	
(xiii)	Other (Please describe other significant features)	
6.3	How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	Indirect costs have been allocated based on selected allocation bases which have been considered to be the main cost drivers.
6.4	Are there any price controls on these charges?	N/a
6.5	How often is the level of charges changed?	Reviewed annually
6.6	What happens if revenue recovered is greater than costs incurred?	Prices are set on a full cost recovery basis.

End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)

4.6	Are there alternate providers or substitutes for this program or activity, output or outcome? (Please describe)	No
4.7	When was this cost recovery arrangement introduced?	The 1992-93 financial year.

PART II(b)

Name of sub-unit, agency, program or activity, output or outcome	Regulatory Services - administering the licensing arrangements under the Safety, Rehabilitation and Compensation Act 1988 (the SRC Act)
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Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)
(Please use \$'000)

Program or activity, output or outcome revenues

4.8	Cost recovery revenue paid to CRF earmarked for appropriation to same agency	\$	975
4.9	Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	
4.10	Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	
4.11	Cost recovery revenue paid to CRF (subtotal)	\$	975
4.12	Cost recovery not paid into CRF	\$	
4.13	Total cost recovery revenue	\$	975
4.14	Appropriations not related to cost recovery	\$	
4.15	Other sources (please specify)	\$	
4.16	Total program or activity, output or outcome revenues	\$	975

Program or activity, output or outcome expenses

4.17	Direct expenses	\$	744
4.18	Indirect expenses (including corporate overheads)	\$	216
4.19	Third party expenses (a)	\$	
4.20	Total program or activity, output or outcome expenses	\$	960

Administration costs

4.21	What costs are associated with administering the cost recovery arrangements?	\$	15
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CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or activity and their costs are being recovered as part of the cost recovery arrangements.

PART II(c)

Name of sub-unit, agency, program or activity, output or outcome	Regulatory Services - administering the licensing arrangements under the Safety, Rehabilitation and Compensation Act 1988 (the SRC Act)
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Section 5: Institutional arrangements

5.1 What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.)	To minimise the human and financial costs of workplace injury and to introduce flexibility and increase the efficiency in the operation of the Commonwealth's employee compensation arrangements through a system of outcome based regulation that enables licensees to self insure and/or manage their workers' compensation claims to the standards and performance required by the Safety, Rehabilitation and Compensation Commission.
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5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)	Part VIIIA and VIIB of the SRC Act and S.31 of the Financial Management and Accountability Act.
Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	
Subordinate legislation (eg. regulations, standards)	
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	
Voluntary arrangements (eg. codes of practice)	
Other	

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

	Commonwealth government (DOFA etc)	DEWRSB and DOFA
	Other governments (state, territory, local)	
	Industry	
	Consumers	
	Other	
5.4	What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)	DOFA's publication - "Guidelines for costing of Government Activities"
5.5	Which agency is responsible for the following activities? (Please name relevant agency)	
	Policy setting	DEWRSB
	Price setting	The Safety, Rehabilitation and Compensation Commission
	Administration	Comcare - Regulatory Services
	Revenue collection	Comcare - Regulatory Services
5.6	Is there any ongoing consultation about these cost recovery arrangements? With whom? (Please name relevant bodies.)	
	Commonwealth government (DOFA etc)	SRC Commission (which includes reps from licensees, DEWRSB and ACTU) and DOFA
	Other governments (state, territory, local)	
	Industry	
	Consumers	
	Other	
5.7	Please describe these consultation arrangements.	The SRC Commission is a tripartite commission. It approves licence fees each year. The members of the commission consult with their constituents.
5.8	Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)	Under periodic review by the SRC Commission. Changes to fee setting methodology have occurred in 1999-00.

PART II(d)

Name of sub-unit, agency, program or activity, output or outcome

Regulatory Services - administering the licensing arrangements under the Safety, Rehabilitation and Compensation Act 1988 (the SRC Act)

Section 6: Price setting arrangements

6.1 How are these cost recovery charges determined? (Please attach any relevant documents)

- | | |
|--|--|
| (i) How are charges set? (eg. by formula in legislation or based on 'market prices') | Under Part VIIIA and VIIIB of the SRC Act licence fees are set with regard to the costs of administering the licensing arrangements contained within the SRC Act. The fee includes a "flag-fall" amount, an exposure component and a performance amount. |
| (ii) Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets) | Licence fees are set directly in relation to the costs of administering the licensing arrangements and include a performance component which is related to outcomes. |

6.2 If charges are directly related to the costs of particular activities, outputs or outcomes:

- | | |
|--|----------------------|
| (i) What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads) | Direct and indirect. |
| (ii) What proportion of these costs do charges aim to recover? (%) | 100% |
| (iii) Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets) | N/a |
| (iv) If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost) | |
| (v) Do charges include a user cost of capital? | N/a |
| (vi) If 'YES' to (iv), how is it calculated? | |

(vii)	Do charges include return on assets? (eg. profit)	N/a
(viii)	If 'YES' to (vii), on what basis?	
(ix)	Do charges discriminate between types of users?	N/a
(x)	If 'YES' to (ix), on what basis?	
(xi)	Do charges allow for access and equity considerations (eg. waivers, discounts)?	N/a
(xii)	If 'YES' to (xi), on what basis?	
(xiii)	Other (Please describe other significant features)	
6.3	How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	Indirect costs have been allocated based on selected allocation bases which have been considered to be the main cost drivers.
6.4	Are there any price controls on these charges?	N/a
6.5	How often is the level of charges changed?	Set annually
6.6	What happens if revenue recovered is greater than costs incurred?	Charges are set to meet costs

End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)

4.7 When was this cost recovery arrangement introduced?

In the 1992-93 financial year.

PART II(b)

Name of sub-unit, agency, program or activity, output or outcome Regulatory Services - functions relating to the administration of the Occupational Health and Safety (Commonwealth Employment) Act 1991 (the OHS Act)

Program or activity, output or outcome cost recovery arrangements in 1999-2000 (continued)
(Please use \$'000)

Program or activity, output or outcome revenues			
4.8	Cost recovery revenue paid to CRF earmarked for appropriation to same agency	\$	4222
4.9	Cost recovery revenue paid to CRF earmarked for appropriation to a third party	\$	
4.10	Cost recovery revenue paid to CRF and not earmarked for particular appropriation	\$	
4.11	Cost recovery revenue paid to CRF (subtotal)	\$	4222
4.12	Cost recovery not paid into CRF	\$	
4.13	Total cost recovery revenue	\$	4222
4.14	Appropriations not related to cost recovery	\$	
4.15	Other sources (please specify)	\$	
4.16	Total program or activity, output or outcome revenues	\$	4222
Program or activity, output or outcome expenses			
4.17	Direct expenses	\$	3011
4.18	Indirect expenses (including corporate overheads)	\$	1181
4.19	Third party expenses (a)	\$	
4.20	Total program or activity, output or outcome expenses	\$	4192
Administration costs			
4.21	What costs are associated with administering the cost recovery arrangements?	\$	30

CRF Consolidated Revenue Fund. Direct costs are those directly related to a particular program. Indirect costs include indirect agency overheads and general running costs. (a) Include third party costs where third parties are involved in a program or activity a their costs are being recovered as part of the cost recovery arrangements.

PART II(c)

Name of sub-unit, agency, program or activity, output or outcome	Regulatory Services - functions relating to the administration of the Occupational Health and Safety (Commonwealth Employment) Act 1991 (the OHS Act)
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Section 5: Institutional arrangements

5.1 What was the rationale for introducing these cost recovery arrangements? (Please attach sources, eg. legislative objects clauses, press releases, second reading speeches.)	To minimise the human and financial costs of workplace injury in Commonwealth employment
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5.2 What was the legal basis for establishing these cost recovery arrangements: (Please name and attach relevant documents.)

Legislation (eg. s.31 of the Financial Management and Accountability Act, tax or levy acts)	The legislative basis for the Commonwealth's OHS program for Commonwealth employees is under s.70A of the Safety, Rehabilitation and Compensation Act 1988, Part 4A of the Occupational Health and Safety (Commonwealth Employment) Act 1991 (the OHS Act) and s.31 of the Financial Management and Accountability Act.
Subordinate legislation (eg. regulations, standards)	
Co-regulation or quasi-regulation	
Commonwealth/State/Territory agreement	
Voluntary arrangements (eg. codes of practice)	
Other	

5.3 Who was consulted about introducing these cost recovery arrangements? (Please name relevant bodies and describe the consultation arrangements.)

Commonwealth government (DOFA etc)	DEWRSB and DOFA
Other governments (state, territory, local)	
Industry	
Consumers	
Other	

<p>5.4 What guidelines were consulted when establishing these cost recovery arrangements? (Please attach source of information, guidelines etc.)</p>	<p>DOFA's publication - "Guidelines for costing of Government Activities"</p>					
<p>5.5 Which agency is responsible for the following activities? (Please name relevant agency)</p> <p>Policy setting</p> <p>Price setting</p> <p>Administration</p> <p>Revenue collection</p>	<table border="1"> <tr> <td>DEWRSB</td> </tr> <tr> <td>The Safety, Rehabilitation and Compensation Commission</td> </tr> <tr> <td>Comcare - Regulatory Services</td> </tr> <tr> <td>Comcare - Regulatory Services</td> </tr> </table>	DEWRSB	The Safety, Rehabilitation and Compensation Commission	Comcare - Regulatory Services	Comcare - Regulatory Services	
DEWRSB						
The Safety, Rehabilitation and Compensation Commission						
Comcare - Regulatory Services						
Comcare - Regulatory Services						
<p>5.6 Is there any ongoing consultation about these cost recovery arrangements? With whom? (Please name relevant bodies.)</p> <p>Commonwealth government (DOFA etc)</p> <p>Other governments (state, territory, local)</p> <p>Industry</p> <p>Consumers</p> <p>Other</p>	<table border="1"> <tr> <td>SRC Commission who represent key stakeholders.</td> </tr> <tr> <td></td> </tr> <tr> <td></td> </tr> <tr> <td></td> </tr> <tr> <td></td> </tr> </table>	SRC Commission who represent key stakeholders.				
SRC Commission who represent key stakeholders.						
<p>5.7 Please describe these consultation arrangements.</p>	<p>Annual process with SRC Commission.</p>					
<p>5.8 Have the cost recovery arrangements been formally reviewed? What was the outcome? (Please attach copy of review)</p>	<p>Yes. Proposed legislative change.</p>					

PART II(d)

Name of sub-unit, agency, program or activity, output or outcome

Regulatory Services - functions relating to the administration of the Occupational Health and Safety (Commonwealth Employment) Act 1991 (the OHS Act)

Section 6: Price setting arrangements

6.1	How are these cost recovery charges determined? (Please attach any relevant documents)	
(i)	How are charges set? (eg. by formula in legislation or based on 'market prices')	The amount of OHS contributions is set with regard to a number of factors identified under Part 4A of the Occupational Health and Safety (Commonwealth Employment) Act.
(ii)	Are charges directly related to the costs of particular activities, outcomes or outputs, or charged on some other basis? (eg. levies on users' turnover, profits or assets)	They are directly related to the costs of activities associated with administering the OHS Act.
6.2	If charges are directly related to the costs of particular activities, outputs or outcomes:	
(i)	What costs do charges aim to recover? (eg. only direct costs or indirect costs such as overheads)	Direct costs and indirect costs
(ii)	What proportion of these costs do charges aim to recover? (%)	100%
(iii)	Does the charging regime require assets to be valued? (eg. to allow the calculation of user cost of capital or return on assets)	N/a
(iv)	If 'YES' to (iii), on what basis are assets valued? (eg. historic, replacement, deprival or replacement cost)	
(v)	Do charges include a user cost of capital?	N/a
(vi)	If 'YES' to (iv), how is it calculated?	
(vii)	Do charges include return on assets? (eg. profit)	N/a
(viii)	If 'YES' to (vii), on what basis?	
(ix)	Do charges discriminate between types of users?	N/a
(x)	If 'YES' to (ix), on what basis?	

(xi)	Do charges allow for access and equity considerations (eg. waivers, discounts)?	N/a
(xii)	If 'YES' to (xi), on what basis?	
(xiii)	Other (Please describe other significant features)	
6.3	How are indirect costs allocated for cost recovery arrangements? (eg. activity based costing, according to share of direct costs or other rule.)	Indirect costs have been allocated based on selected allocation bases which have been considered to be the main cost drivers.
6.4	Are there any price controls on these charges?	N/a
6.5	How often is the level of charges changed?	Set annually
6.6	What happens if revenue recovered is greater than costs incurred?	Charges are set to meet costs

End of Part II. Thank you for your cooperation. Please return the questionnaire and attachments to the Commission (see front sheet for instructions)

This section asks about your agency's total revenues, charges and expenses. All agencies should complete this section, whether or not you consider you undertake cost recovery.

Section 2: Agency revenues, charges and expenses

(Please indicate with a 'X' which response applies)

2.1 Has your agency charged any cost recovery fees, levies or other charges in the last five financial years?

YES	NO
X	

Relevant charges include any fees, levies, taxes (including some customs and excise duties earmarked for specific purposes) or other charges which arise from the services, programs or business activities of your agency, and which are collected by your agency or by another agency on your behalf. For example, application fees, processing charges, consultancy fees, publication sales, special industry duties, excises or levies other than general taxation.

2.2 Were any of the appropriations allocated to your agency in the last five financial years linked (hypothecated) to revenue collected from fees, levies or charges (for example, levies paid to the Consolidated Revenue Fund but earmarked for allocation to your portfolio)? (Whether the revenue was collected by your agency or by another agency on your behalf).

YES	NO
X	

2.3 Has your agency considered introducing any cost recovery arrangements in the past that were not implemented?
(Please attach any relevant reviews, analysis or other information.)

YES	NO
	X

2.4 Is your agency considering introducing any cost recovery arrangements in the future?
(Please attach any relevant reviews, analysis or other information.)

YES	NO
	X

If you answered NO to questions 2.1 and 2.2, you need not answer any further questions. Thank you for your cooperation. Please return the questionnaire to the Commission (see front sheet for instructions).

If you answered YES to EITHER question 2.1 OR question 2.2 OR both, please complete section 3 below, and Part II on the following worksheet.

Section 3: Agency revenues and expenses

3.1 Does your agency classify revenues and expenses as agency and administered?

Agency revenues and expenses are those controlled by the department/agency (for example, employee and administrative expenses). Administered revenues and expenses are those which are controlled by Government and managed or oversighted by the department/agency on behalf of the Government (for example, social security payments).

YES	NO
X	

If your agency classifies revenues and expenses as 'agency' and 'administered' then please fill in both tables below. If your agency does not classify revenues and expenses as 'agency' and 'administered' then please put all revenues and expenses in the 'agency' table below.

AGENCY revenues and expenses (Please use \$'000)					
	1995-96	1996-97	1997-98	1998-99	1999-2000
Agency revenue from cost recovery (a)					
3.2 Cost recovery revenue retained by your agency					
3.3 Cost recovery revenue paid to CRF and appropriated to your agency (or another agency for a specific purpose (ie. annotated, hypothecated or earmarked revenues)	5037	5045	4718	5070	5197
3.4 Cost recovery revenue paid to CRF and not specifically appropriated to your agency (or another agency)					
3.5 Total agency revenue from cost recovery	5037	5045	4718	5070	5197
Agency revenue from other sources					
3.6 Other appropriations					
3.7 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)	3116	2363	1293	1359	1660
3.8 Total agency revenue from other sources	3116	2363	1293	1359	1660
3.9 Total agency revenue	8153	7408	6011	6429	6857
3.10 Total agency expenses	39862	33968	38688	28825	28365

CRF Consolidated Revenue Fund
 (a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your agency and which is paid to your agency to another agency or to the Consolidated Revenue Fund.

ADMINISTERED revenues and expenses (Please use \$'000)

	1995-96	1996-97	1997-98	1998-99	1999-2000
Administered revenue from cost recovery (a)					
3.11 Cost recovery revenue retained by your agency					
3.12 Cost recovery revenue paid to CRF and appropriated to your agency (or another agency for a specific purpose (ie. annotated,					
3.13 Cost recovery revenue paid to CRF and not specifically appropriated to your agency (or another agency)					
3.14 Total administered revenue from cost recovery	0	0	0	0	0
Administered revenue from other sources					
3.15 Other appropriations					
3.16 Other sources (eg. asset sales, dividends, interest, funding from other government agencies)					
3.17 Total administered revenue from other sources	0	0	0	0	0
3.18 Total administered revenue	0	0	0	0	0
3.19 Total administered expenses					

CRF Consolidated Revenue Fund

(a) Include all revenue from fees, levies, excises and other charges which arise from the services or activities of your agency and which is paid to your agency to another agency or to the Consolidated Revenue Fund.

End of Part I. Please complete Part II, which is on a separate worksheet.